

## EPSMPA Board Meeting Minutes

March 11, 2024

### Attendees:

- Patty B
- Jonathan B
- Paul B
- Krista L
- Michelle S
- Faye G
- Tony S
- Jolene K
- Tracy B
- Sherry M
- Michie Family
- Dana K
- Maohua Y

1. Call to order – 6:33pm
2. Approve January Meeting Minutes: First - Michelle, Second - Tony, Passed by raised hands
3. Directors Report
  - Last couple of weeks were busy with Festivals and Winds from the South
  - Congratulations to all students on participating in the ABIF. Adjudication sessions were really good; great feedback.
  - Ironed some things out for Winds from the South.
  - Ready to start getting going for tour and Moonlight Knights.
  - Student meeting for the trip Thursday after school.
  - Carma (principal) reached out regarding a promotional video for the school's website. Found a Scarlett Grad Videographer. (He did the recording of Winds from the South). Interviewed students. Students eager to help out. Requires time to edit the video, colour mapping, etc. Team of students being put together. The school has pitched in. Scope is starting to creep a bit. Looking for some help with budget; ~\$1500. (Typical cost of a promo video is \$10,000.) Includes mentoring for the student volunteers. We have the money.
    - Motion to contribute \$1500 for the promotional video for the music program. First – Krista, Second – Faye. Approved by raised hands.
4. Chairs Report
  - Krista will complete the payment report for Paul and Jonathan.
  - March calendar sent out via school messenger. Krista will add to the blog.
  - 50/50 proceeds Winds from the South
    - Jazz on Canturbury - \$350 raised, \$175 for the program (will be used for float for Moonlight Knights.)

- Winds from the South - \$1780 raised total, \$890 for the program
  - 50/50 online will start March 21st and run until Moonlight Knights
  - Square is working well. About \$900 from Winds from the South went through Square – cost \$18 for the night.
  - Rafflebox is a little bit more. Don't need square – use QR codes.
  - Don't want to pay double fees. Rafflebox may be charging based on full amount of money raised.
  - Faye recommended to keep it simple, use rafflebox for the 50/50, square for bar and silent auction.
5. Treasurer's Report
- Balance \$58,752.76
  - 4 cheques from the school are outstanding.
  - Waiting for an invoice from Robert Warren for split bus for festival.
  - New Balance \$41,867.50 when cheques and bussing clear.
  - Also money coming in from Flames fundraising – once all trips paid for, will be transferred to the school, so parents can be reimbursed.
6. Fundraising
- CSEC – Tracy has agreed to step in to lead the Flames fundraising next year.
  - Skip the depot – a few families have donated. Direct Deposit coming.
    - Thinking to keep running, and start right at the beginning of the year, add to info that goes to music families at the start of the year.
7. Volunteers
- Moonlight Knights – Faye has a Google sheet.
  - Signup Genius is going well, and will be used for Moonlight Knights.
  - Which positions need filling for the 2024/25 school year?
    - Faye can stay for Volunteer Coordinator
    - Uniform Coordinator
    - Treasurer
    - Chair
    - Secretary
    - Vice Chair
  - Jolene and Krista can do packages for the Moonlight Knights silent auction
    - Next Thursday
8. Uniforms (nothing to report) – Jenn extends apologies for not being able to make it.
9. Moonlight Knights update – meeting tonight to follow
- Silent Auction – Jolene working on letters, and contacted businesses. (She has a Donations list). Just over \$2000 donated so far.
  - Jonathan recommends reaching out to Air Canada; will reach out to service provider for contact.
  - For student canvassing, send email saying info is coming via main school messenger, and the actual info via commercial email.
  - Need volunteers for committees; decorating, bar, silent auction, etc. Main focus of tonight's meeting.

10. Important Dates

- LA Trip - April 9th-14th
- MLK 2024 - May 9th
- Choir event Luminous voices - May 5th
- Graduation - May 24rd

11. Next Meeting – April 22, 2024 @ 6:30pm

12. Meeting Adjourned – 7:15pm