

Minutes for EPSMPA Board Meeting

January 22, 2024

Attendees

- Patty B
 - Krista L
 - Michelle S
 - Faye G
 - Jolene K
 - Jenn G
 - Cathy W
 - Joshua R
 - Madiha A
 - Jonathan B
 - Tony S
 - Marta K
 - Liliana K
 - Tracy B
 - Sav D
 - Hyunjun P
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- Welcome, Call to Order – 6:35pm
 - Approval of the minutes from the November 27th meeting
 - Motion – Faye, Second – Jenn G , Passed by raise of hands
 - Music Director’s Report – Jonathan
 - Feb 9 – Jazz Jam at Mount Royal
 - Feb calendar being worked and will be ready to go first of the month
 - Jazz workshop cancelled due to the Grade 9 tour and open house the day before
 - Jazz on Canturbury beginning of Feb
 - Checking on e transfer for bus to get to Eau Claire before Christmas
 - Onslaught of kids who want to be in choir but can’t fit it into the timetable. Haven’t charged a music registration fee for these kids. Some decided to sign up in the second semester, so have paid fees. Handbook has some pretty clear deadlines to receive refunds. One family asking for money back after deadline – late decision. Attended choir for the first half. Could set precedent. Should make a decision for next year – band kids don’t have this option. Thinking behind not paying – trying to expand the choir, kids just “trying” choir, first half of the year doesn’t equate to half the fees, kids who continue will pay the full fee. Clarify handbook for next year. Date could be changed to match course withdrawal date for second semester. Motion to refund family in question for music resource fee (\$285) – Faye, Liliana seconded, passed by raise of hands. Jonathan to email Michelle with information regarding refund.

- Uniform cheques are still at the school. Some uniforms have been returned by kids not continuing with choir.
- Chair's Report – Krista
 - Skip the Depot – a few came in over Christmas break – still figuring out how the money comes into the account
 - 50/50 slated to start Feb for Moonlight Knights
- Treasurer's Report - Michelle
 - Michelle will drop off uniform cheque.
 - Insurance – Not sure how that's usually dealt with, will just write a cheque.
 - Jenn has uniform receipts – will drop off at the office
 - Drycleaning for last year. Not outstanding. Can leave at front office.
 - Once outstanding cheques are cashed – balance \$49 207
- Fundraising
 - Flames - Mark / Jolene
 - Going well, people are making good fundraising dollars.
 - Skip the Depot – Krista
 - Reminder will go out every couple of weeks.
 - Rafflebox 50/50 and/or large ticket item?
 - Feb 1 is start date, 3 months of 50/50 prior to event.
 - Seems easier to run up to day before, then announce at event. Have separate 50/50 for event?
 - Could try at Jazz on Canterbury – Feb 7. A couple of parents with QR codes. Just for that event. Krista will be there, and find someone else (Jenn volunteered).
 - Jonathan recommends leaving the 50/50 open through the event based on experience with Jr High event.
 - Doing it live is more exciting.
 - Risk of wifi/internet issues.
 - Is 3 months too long? Open at Winds from the South – Mar 4?
 - Decision – open a few days before Winds from the South
- Volunteer Coordinator - Faye
 - Waiting for requests from Paul & Jonathan
- Moonlight Knights - Hollywood theme
 - Do we want to run a raffle for a larger prize? Could run a raffle through Rafflebox. Table for now. Maybe could raffle a donated prize or prizes.
 - Could do musical chairs like last year. (Need to figure out how it works.) Doesn't cost us anything.
 - Sav D - Recent experience from Cadets – struggled to make money off raffles of purchased items. Raffles are struggling with prizes. 50/50s are doing better. May have been timing – Oct-Dec.
 - Silent auction, etc. (Jolene is already working on items from corporate)
 - Info will be sent out soon for families to provide donations.
 - Letters are ready for corporate and school
 - Form a Committee – volunteers for decorating, planning, silent auction, zones for student canvassing, bar area, etc

- Core – Krista, Jenn, Jolene, Faye, Marta, etc.
 - Need more people; would like some new blood as some of the core will be leaving after this year.
 - Need leaders, helpers, decorating, planning, silent auction (planning, night of), zones for canvassing, etc.
 - Krista will work with Faye to get a sign up going.
 - Let Paul and Jonathan know when information is sent out – get the kids involved.
- Moonlight Knights committee will begin meeting apart from EPSMPA – mid February
 - Meet once a month
- Dates to be aware of
 - Alberta International Band Fest – Feb 21, 26 & 27
 - Jazz on Canterbury – Feb 7
 - Winds from the South – Mar 4
 - LA Trip – April 9-14
- New Business
 - Faye – Jazz performing at open house? – not happening per Jonathan.
- Next Meeting - TBD