



Calgary Board
of Education

Dr. E.P. Scarlett High

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Dr. E.P. Scarlett Music Program

220 Canterbury Drive S.W. Calgary, T2W 1H4

Phone: 403-281-3366

Music Directors: Paul Brown & Jonathan Bell

To Whom It May Concern,

The Dr. E.P. Scarlett High School Music Program is hosting their annual MOONLIGHT KNIGHTS to celebrate our students' achievements in music after an unprecedented two year hiatus. We are hosting a scaled-down version of the big Gala event that has been held for over 40 years until 2020. We are putting together some raffle baskets and items for fundraising on the evening of the event, May 12th.

This event is the major fundraiser for our music program, which includes Grade 10, 11 and 12 jazz bands, symphonic orchestras and chamber choir. Each year, over 350 people from our community and surrounding areas attend this Gala.

The funds we raise at the MOONLIGHT KNIGHTS event enhance our award-winning music program. The proceeds raised provide our students with valuable learning opportunities, instrument purchase, subsidized travel costs, the financial assistance fund and so much more.

Generosity and support of businesses like yours are an important part of the success of MOONLIGHT KNIGHTS and the Dr. E.P. Scarlett High School Music Program. We are asking your business to consider donating an auction item, gift certificate or monetary donation. Your company's name will be displayed on your auction item at the event. We will also acknowledge your company's donation in the Gala program. **If a donation receipt is required for a monetary donation, please let me know at time of donation and one will be issued.**

A corporate donation letter is included below with the same information and the school's official letterhead.

Your consideration is greatly appreciated. If you would like to make a donation, please Krista Lee with any questions or to request pick up of your kind donation 403-389-1808 or kristalealee@gmail.com.

Thank you for keeping music alive in our community.

Warm Regards,

Jonathan Bell
Music Director
Dr. E.P. Scarlett High School

Paul Brown
Music Director
Dr. E.P. Scarlett High School

as unique as every student