



# DR. E.P. SCARLETT MUSIC DEPARTMENT

## WINTER CONCERT INFORMATION

Thursday December 2<sup>nd</sup> 2021

Bella Theatre, Taylor Centre for the Performing Arts, Mount Royal University

Hello students and parents!

We are happy to announce the details surrounding our first concert in 21 months! Things will be a little different for this concert as there are several procedures in place that are intended keep everyone as safe as possible. Please read the following information and know that everything in this plan is intended to provide both students and parents with an amazing performance opportunity.

### STUDENTS:

**Days leading up to the concert:** Take the uniform parts out of their bag. If using a tuxedo, hem the pants. Reminder: Full uniform includes all black attire including black leggings/socks and black shoes (Dress shoes please. No runners).

**Morning of the concert:** PACK A DINNER. You will need food when you are at the theatre. Remember to bring your uniforms, black socks, black shoes, instruments, and music to school. Hang your uniform on the racks outside the band room. We will be loading the equipment truck at 10:00 am for all percussion and large wind instruments. The truck will be open at 12:00 pm lunch as well.

### After School:

|                |  |
|----------------|--|
| <b>3:35 pm</b> | Students change into uniforms at the school in appropriate facilities (PE locker rooms, bathrooms)   |
| <b>4:00 pm</b> | Buses leave Scarlett. Students are in full uniform. Bring your street clothes with you in your garment bag, and backpacks, etc.  |
| <b>4:30 pm</b> | Arrive at MRU. Drop off belongings in the storage rooms. Assemble instruments. Immediately report to the theatre and sit in the audience with music and instruments. Set-up the stage. |
| <b>5:00 pm</b> | Logistical dress rehearsal on stage.   |
| <b>5:45 pm</b> | Return to storage and eat the DINNER you brought with you.   |
| <b>6:15 pm</b> | CHOIR reports to STAGE.<br>Jazz 2 with Mr. Brown backstage for tuning.<br>CONCERT BANDS in the LOFT SEATING  |

### The Concert:

|                |                       |   |
|----------------|-----------------------|---|
| <b>6:30 pm</b> | <b>CHOIR</b>          | BACKSTAGE: Jazz 2 with Mr. Brown for tuning.  |
| <b>6:45 pm</b> | <b>JAZZ 2</b>         | BACKSTAGE: Jazz 1 with Mr. Brown for tuning.  |
| <b>7:00 pm</b> | <b>JAZZ 1</b>         | BACKSTAGE: Wind Ensemble with Mr. Brown for tuning.   |
| <b>7:15 pm</b> |                       | Stage setup. No intermission. Choir sits in the middle of the loft.   |
| <b>7:20 pm</b> | <b>WIND ENSEMBLE</b>  | BACKSTAGE: Gr. 10 Band with Mr. Bell for tuning.  |
| <b>7:35 pm</b> | <b>GR. 10 BAND</b>    | BACKSTAGE: Symphonic Band with Mr. Bell for tuning.   |
| <b>7:50 pm</b> | <b>SYMPHONIC BAND</b> |   |
| <b>8:00 pm</b> |                       | Concert ends. All students assist with loading the equipment on the truck. No transportation provided after the concert. Students go home with your parents, in uniform. There are no facilities provided for changing. |

### Reminders for students:

1. During the concert, you will be seated behind the concert stage and in direct view of the audience. Using the choir loft as student seating is a huge benefit to you as students. You will be able to take in the performances (and not be waiting in a storage room all night) and you will be able to support your fellow musicians. Doing so will require conduct that is focused, appropriate and respectful. No cell phones. No talking – conversation only happens after applause. Space yourselves out as much as possible and be silent.
2. You are required to stay in very specific locations. The audience and performers are not to mix and therefore you are only allowed to be on the theatre side of the venue. The lobby and audience seating are off limits.

## PARENTS:

There are several rules and procedures that have been established by the CBE and Alberta Government in order for this event to take place. These rules may change and evolve for future concerts. For this first one, the following are required:

1. Seating will be limited to 1/3 fire code capacity. Only **250** tickets will be available, on a first come basis.
2. Tickets/seats are for parents and immediate family members (households) of performers.
3. Audience members will be checked at the door for their vaccination passport. If possible, arrive around 5:45 pm for this process to take place.
4. The doors will open at 6:00 pm with the concert scheduled to begin at 6:30pm.
5. Once in the lobby, remain distanced from other families and proceed to the theatre for seating. Parents are asked not to socialize in the lobby before or after the concert.
6. No intermission is permitted to reduce social interactions.
7. Student performers and audience members must remain separate. Students must not go to the lobby and parents are asked to limit their travels to the lobby, theatre seating, and restrooms.
8. When the concert finishes, please exit the theatre starting with those at the back (closest to the doors).
9. At the conclusion of the evening (approximately 8:00pm), please take your student home with you, **as there is no transportation provided back to the school**. Students will not be able to come back into the lobby post-show to meet their parents and will exit out of the backstage exit, so parents should have a plan to meet students outside

## PARKING

Parking is available in the parkade or lot 6A. Both are close to the theatre. Parking on site is now done through the HotSpot app that people can either download in advance and use or they can scan a QR code on the side of the parking ticket machine that will allow them to pay via Google Pay/Apple Pay/etc. Alternatively there will be parking tables inside the lobby where they can pay directly if there's a long line at the lot machine or they can't pay via HotSpot. A parking map is attached to this document.

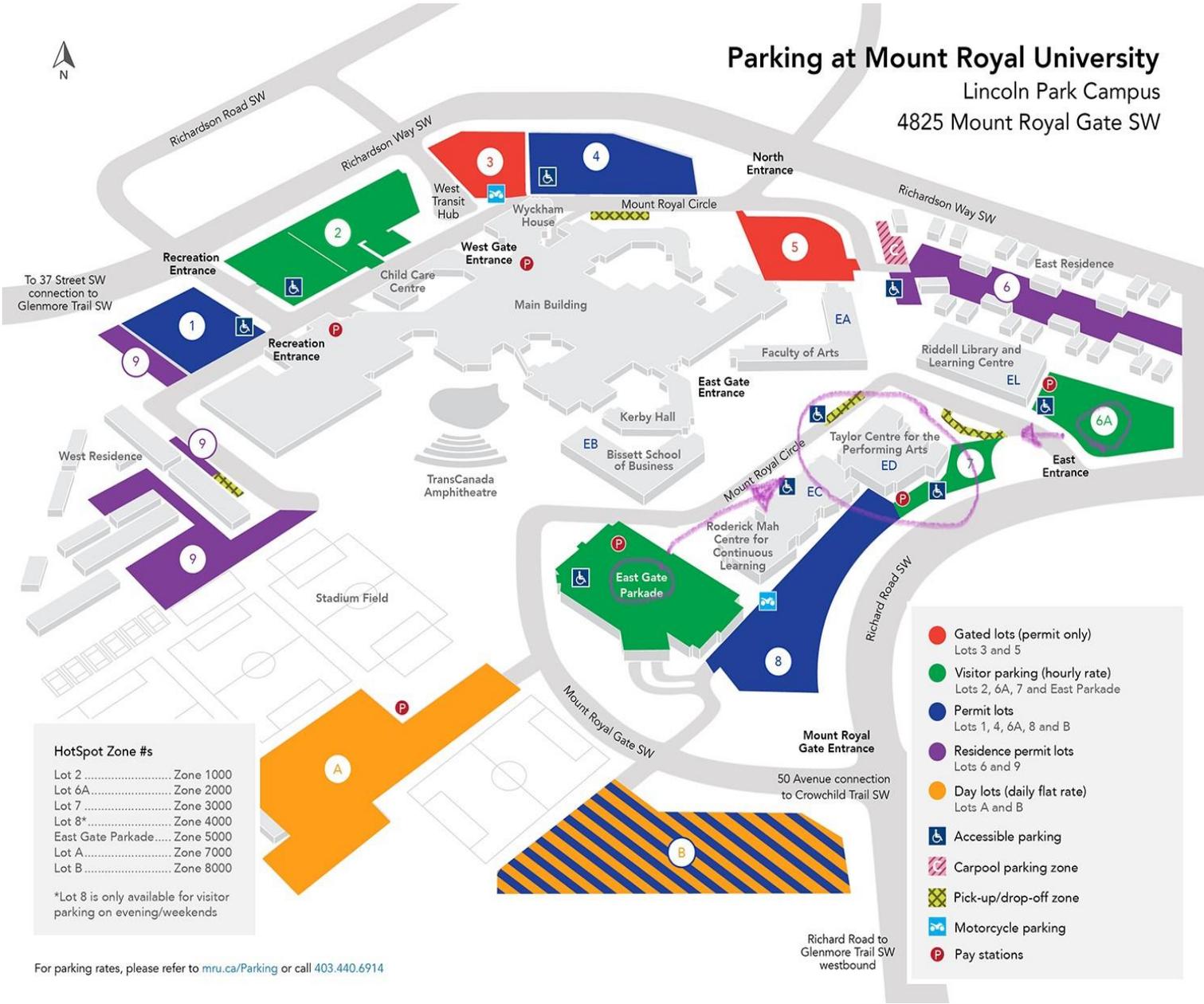
## TICKETS

### TO PURCHASE TICKETS:

1. On Thursday November 25<sup>th</sup>, tickets will be available for purchase on the MRU ticket website at **10 am on Thursday November 25th**: <https://tickets.mru.ca>
2. On the left side, you will see the calendar. Click on December 2<sup>nd</sup> to see our show.
3. The website automatically builds in social distancing into the ticket sales.
4. Tickets are \$18.60 (\$15 plus MRU's ticket fees)
5. Tickets are sold on a first come, first serve basis.
6. Should any tickets remain they will be sold at the box office of the theatre at 6:00pm on December 2<sup>nd</sup>.
7. Keep this form for your use and for directions (parking map attached)

# Parking at Mount Royal University

Lincoln Park Campus  
4825 Mount Royal Gate SW



**HotSpot Zone #s**

|                   |           |
|-------------------|-----------|
| Lot 2             | Zone 1000 |
| Lot 6A            | Zone 2000 |
| Lot 7             | Zone 3000 |
| Lot 8*            | Zone 4000 |
| East Gate Parkade | Zone 5000 |
| Lot A             | Zone 7000 |
| Lot B             | Zone 8000 |

\*Lot 8 is only available for visitor parking on evening/weekends

- Gated lots (permit only)  
Lots 3 and 5
- Visitor parking (hourly rate)  
Lots 2, 6A, 7 and East Parkade
- Permit lots  
Lots 1, 4, 6A, 8 and B
- Residence permit lots  
Lots 6 and 9
- Day lots (daily flat rate)  
Lots A and B
- Accessible parking
- Carpool parking zone
- Pick-up/drop-off zone
- Motorcycle parking
- Pay stations

For parking rates, please refer to [mru.ca/Parking](http://mru.ca/Parking) or call 403.440.6914

Richard Road to  
Glenmore Trail SW  
westbound